

Tuesday, July 9, 2024  
Reorganizational Meeting Agenda

Board of Education  
Wellsville Central School  
Wellsville, NY  
Elementary School Multi-Purpose Room  
6:00 p.m.

## 1. Opening Meeting

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Subject : A. Call to Order - Mrs. Emily Peavey, School Business Executive

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 1. Opening Meeting

Type : Procedural

Subject : B. Administration of Oath of Office

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 1. Opening Meeting

Type : Procedural

## Public Content

Administration of the Oath of Office to Robert Gilfert, Jason Mattison, Trish Haggerty and David Foster by Mrs. Emily Peavey, School Business Executive.

## 2. Election of Officers for the Board of Education for 2024-2025

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Subject : A. Nominations for President of the Board of Education

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 2. Election of Officers for the Board of Education for 2024-2025

Type : Procedural

Subject : B. Motion to Close Nominations for President of the Board

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 2. Election of Officers for the Board of Education for 2024-2025

Type : Action

Subject : C. Casting of Votes for President

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 2. Election of Officers for the Board of Education for

2024-2025

Type : Procedural  
Subject : D. Nominations for Vice President of the Board  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 2. Election of Officers for the Board of Education for 2024-2025

Type : Procedural  
Subject : E. Motion to Close Nominations for Vice President of the Board  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 2. Election of Officers for the Board of Education for 2024-2025

Type : Action  
Subject : F. Casting of Votes for Vice President  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 2. Election of Officers for the Board of Education for 2024-2025

Type : Procedural

### **3. Accepting Results of Vote for Officers**

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Subject : A. Motion to Accept Vote Results for President and Vice President  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 3. Accepting Results of Vote for Officers  
Type : Action

### **4. Appointment of ACSB Voting Delegate**

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Subject : A. Motion to Appoint ACSB Voting Delegate  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 4. Appointment of ACSB Voting Delegate  
Type : Action  
Recommended Action : That the Board of Education of the Wellsville Central School District appoints TBD as its voting delegate and TBD as an alternate delegate to the Allegany-Cattaraugus Association of School Boards for the 2024-2025 school year.

### **5. Approval of Resolutions 5A through 5SS**

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Subject : A. Appointment of District Clerk  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS  
 Type : Action (Consent)  
 Recommended Action : RESOLVED that Megan Burdick be appointed District Clerk of the Board of Education, at an annual stipend rate of \$4,850, to serve until the July 2025 Reorganizational meeting, and in the absence of the District Clerk, the School Business Official will serve as Acting Clerk.

Subject : B. Appointment of School Attorney's  
 Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS  
 Type : Action (Consent)  
 Recommended Action : RESOLVED that the following be appointed to service as attorney's for the Wellsville Central School District for the 2024-2025 school year:

## Public Content

Attorney	Rate
Webster Szanyi, LLP	\$285/hour/partner
Bond, Schoeneck & King, PLLC	\$299/hour/partner

Subject : C. Appointment of Bond Council  
 Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS  
 Type : Action (Consent)  
 Recommended Action : RESOLVED that Harris Beach, PLLC be appointed to serve as Bond Counsel for the Wellsville Central School District for the 2024-2025 school year.

Subject : D. Appointment of Municipal Advisor  
 Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS  
 Type : Action (Consent)  
 Recommended Action : RESOLVED that Bernard P. Donegan, Inc. be appointed to serve as the municipal advisor for the Wellsville Central School District for the 2024-2025 school year.

Subject : E. Appointment of Central Treasurer and Comptroller for Student Activities

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that Susan Ralyea be designated as Treasurer of the Student Activities Accounts and the Secondary School Asst. Principal (Senior) be designated as Comptroller and alternate Treasurer of the Student Activities Accounts for the 2024-2025 school year.

Subject : F. Designation of Official Depository  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the official depositors for all school district accounts and maximum depository amounts will be Community Bank (\$27,000,000), Wellsville office, for the 2024-2025 school year.

Subject : G. Bond Treasurer  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Treasurer of the School District be bonded not to exceed 15% of the budget for the 2024-2025 school year.

Subject : H. Authorization of Purchase of Bonds or Certificates of Deposit  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Superintendent of Schools be authorized to purchase Treasury Bonds or Short-Term Government Bonds or Certificates of Deposit from General Fund surplus with the consent of the President of the Board of Education; and that the Superintendent investigate payment of interest on average deposit; for the 2024-2025 school year.

Subject : I. Establishment of Time for Regular Meetings  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)

Recommended Action : RESOLVED that the attached schedule of meetings of the Board of Education be adopted. Meetings will begin at 6:30 p.m., unless otherwise noted.

## File Attachments

[24.25 BOE Meet Schedule.pdf \(53 KB\)](#)

Subject : J. Establishment of Petty Cash Account  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Board of Education establish a petty cash account from the General Fund in the amount of \$100 from July 1, 2024, to June 30, 2025.

Subject : K. Designation of Official School District Newspaper  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that TBD be designated as the official newspaper of the school district wherein all legal notices of the District will be appropriately published for the 2024-2025 school year.

Subject : L. Approval of Conferences  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)

## Public Content

RESOLVED that in lieu of the Board of Education approving staff conferences throughout the school year, the Superintendent of Schools be responsible for the submittal of a list of conferences and those persons who will attend for the current school year, recommended by the Superintendent of Schools, and each within the limits of the budgetary appropriations; and

BE IT FURTHER RESOLVED that the knowledge gained at conferences be submitted in report form for the enlightenment of all school staff and the Board of Education members, and

BE IT FURTHER RESOLVED that in view of the fact that conferences are not fully described in September, consideration be given to updating the conference list for the Board of Education's information at various times throughout the year as long as these conferences still fall within the limits of the budget.

Subject : M. Approval for Transfer of Funds  
Meeting : Jul 9, 2024 - Reorganizational Meeting  
Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the authorization to transfer funds within legally designated budget categories, not to exceed \$20,000, be granted to the Superintendent of Schools with the understanding that all such transfers be made known to the Board of Education and transfers over \$20,000 be processed, reviewed by the Board delegate and then reported to the Board of Education for approval at the next Regular Board of Education Meeting.

Subject : N. Appointment of Board of Election  
Inspectors  
Meeting : Jul 9, 2024 - Reorganizational Meeting  
Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Wellsville Central School District must use Allegany County trained and approved Board of Election Inspectors for the school year 2024-2025.

Subject : O. Authorization for the Superintendent to Sign for  
Federal Funds  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Board of Education of the Wellsville Central School District authorizes the Superintendent of Schools to act as the representative for the Board of Education in all Federal Chapter Fund projects and that the Superintendent be authorized to sign all documents relating to Chapter fund appropriations for the 2024-2025 school year.

Subject : P. Appointment of Records Access Officer  
Meeting : Jul 9, 2024 - Reorganizational Meeting  
Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the School Business Executive be appointed Records Access Officer under the regulations of the Freedom of Information Law and the Administrative Assistant to the Business Office, Assistant Records Access Officer for the 2024-2025 school year. The Superintendent is appointed as the appeals officer.

Subject : Q. Appointment of Allegany/Cattaraugus Schools Medical Plan Representative  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)

## Public Content

RESOLVED that the Superintendent of Schools shall represent the Wellsville Central School District on the Executive Board of Allegany-Cattaraugus Schools Medical Plan for the 2024-2025 school year.

BE IT FURTHER RESOLVED that in the event of the absence of the Superintendent of Schools, the School Business Executive will represent the Wellsville Central School District on the Executive Board of the Allegany/Cattaraugus Schools Medical Plan for the 2024-2025 school year.

Subject : R. Appointment of Allegany/Cattaraugus Schools Worker's Comp Representative  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)

## Public Content

RESOLVED that the Superintendent of Schools shall represent the Wellsville Central School District as the representative of the Allegany-Cattaraugus Schools Worker's Compensation Plan for the 2024-2025 school year.

BE IT FURTHER RESOLVED that in the event of the absence of the Superintendent of Schools, the School Business Executive will represent the Wellsville Central School District for the Allegany /Cattaraugus Schools Worker's Compensation Plan for the 2024-2025 school year.

Subject : S. Designation for Superintendent to Appoint Substitute Employees  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)

Recommended Action : RESOLVED that the Board of Education of the Wellsville Central School District grants permission to the Superintendent of Schools to appoint substitute employees as needed for the 2024-2025 school year, to be approved by the Board of Education.

Subject : T. Setting of Annual Meeting Date  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Board of Education of the Wellsville Central School District sets the date of the annual district vote to the third Tuesday in May. The annual district vote will take place at the Wellsville High School (River Side Lobby). Voting hours are set at 12:00 p.m. to 9:00 p.m.  
Subject : U. Approval of Revenue Anticipation Note  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)

## Public Content

RESOLVED that the Board of Education of the Wellsville Central Schools, approve the following:

The power to authorize the issuance of and to sell revenue anticipation notes of the Wellsville Central School District, Allegany, NY, including the renewals of said notes, in anticipation of state aid to be received from the State of New York during the 2024-2025 fiscal year, is hereby delegated to the President of the Board of Education of said District, the Chief Fiscal Officer. Said notes shall bear interest at a rate not to exceed 5.0% per annum, shall be of such terms, form and contents as may be determined by the President of the Board of Education, pursuant to the Local Finance Law.

Subject : V. Appointment of District Tax Collector and Assistant Tax Collector  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that Jeanne Harris be appointed as Tax Collector at an annual stipend of \$2,900 and Community Bank be appointed Assistant Tax Collector for the 2024-2025 school year.  
Subject : W. Appointment of District Treasurer  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that Katie Faulkner be appointed District Treasurer until the July 2025 Reorganizational meeting.  
Subject : X. Appointment of Claims Auditor  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda



Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that Lenore Braunscheidel be appointed as the Claims Auditor for the school year 2024-2025 at an annual stipend of \$4,865.  
Subject : Y. Appointment of Medicaid Compliance Officer  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Special Education Administrator be appointed as Medicaid Compliance Officer for the 2024-2025 school year.  
Subject : Z. Appointment of CPSE Chairperson  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Special Education Administrator be appointed as the districts CPSE Chairperson and as the Facilitator of Preschool CPSE meetings for the 2024-2025 school year. RESOLVED that a School Psychologist and BOE appointed Special Education Teacher (CSE/504 Chairperson) be appointed alternate.  
Subject : AA. Appointment of CSE Chairperson  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Special Education Administrator be appointed as the districts CSE and CSE Subcommittee Chairperson and LEA (Lead Education Agent) effective for the 2024-2025 school year. RESOLVED that the Elementary School Psychologist, MS/HS Psychologist, and BOE appointed Special Education Teacher (CSE/504 Chairperson) be appointed alternate LEAs for the CSE and CSE Subcommittee.  
Subject : BB. Appointment of CSE/CPSE Members  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)

Recommended Action : RESOLVED that the School Psychologists; CSE Chairperson; Parents; Regular Ed. Faculty/Staff; Special Ed. Faculty/Staff; School Physician; and other appropriate staff be appointed as the districts CSE/CPSE Members effective July 1, 2024, to June 30, 2025.

Subject : CC. Appointment of Impartial Hearing Officers

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS

Type : Action (Consent)

Recommended Action : RESOLVED that the list of people shown on the State Ed Impartial Hearing Resource Officer (IHRO) Website Portal be appointed as the Impartial Hearing Officers effective July 1, 2024, to June 30, 2025.

Subject : DD. Adoption of Policies in Place

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS

Type : Action (Consent)

Recommended Action : RESOLVED that all district policies in place for the 2023-2024 school year be re-adopted for the 2024-2025 school year.

Subject : EE. Appointment of Authorized Check Signers

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS

Type : Action (Consent)

Recommended Action : RESOLVED that the District Treasurer and School Business Executive are authorized as check signers. Also resolved is the authorization to use electronic signatures.

Subject : FF. Authorization of Superintendent to Make Budget Transfers Related to Audit

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda

Category : 5. Approval of Resolutions 5A through 5SS

Type : Action (Consent)

Recommended Action : RESOLVED that the Superintendent have authority to make all budget transfers to reserves as well as transfers necessary to cover appropriation deficits as the result of year-end audit adjustments.

Subject : GG. Approval of Appointment of Officers Authorized to Handle Scholarship Accounts

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
 Category : 5. Approval of Resolutions 5A through 5SS  
 Type : Action (Consent)  
 Recommended Action : RESOLVED to authorize the following officer(s), Emily Peavey, School Business Executive, and Katie Faulkner, District Treasurer, to undertake all acts on behalf of the Wellsville Central School District with respect to the Gabriel Scholarship accounts with DWS Scudder and Stifel Nicolaus.

Subject : HH. Approval of Federal Mileage Reimbursement Rate

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
 Category : 5. Approval of Resolutions 5A through 5SS  
 Type : Action (Consent)  
 Recommended Action : RESOLVED to authorize mileage to be reimbursed at the allowable IRS rate per mile when school cars are not available.

Subject : II. Approval of Credit Card Usage and Limits

Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
 Category : 5. Approval of Resolutions 5A through 5SS  
 Type : Action (Consent)  
 Recommended Action : RESOLVED to authorize the following employees to have credit cards and designate the maximum credit card limit as follows for the 2024-2025 school year:

## Public Content

Superintendent	\$45,000
School Business Executive	\$50,000
Director of Curriculum, Instruction and Assessment	\$10,000
Athletic Director	\$10,000
District-Wide Purchasing	\$10,000
Technology Coordinator	\$5,000

Subject : JJ. Appointment of Purchasing Agent  
 Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
 Category : 5. Approval of Resolutions 5A through 5SS  
 Type : Action (Consent)  
 Recommended Action : RESOLVED that the School Business Executive be

appointed as Purchasing Agent for the 2024-2025 school year.

Subject : KK. Establishment of Standard Workday and Reporting  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action :

RESOLVED to establish the following as standard work days for elected and appointed officials and will report the following days worked to the NYS and Local Employees Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

## Public Content

Title	Name	Registration Number	Standard Work Day (hrs/day)	Term Begins /Ends	Participates in Employ Time Keeping System
<b>Elected Officials - NONE</b>	-	-	-	-	-
<b>Appointed Officials</b>					
District Clerk/Admin Assistant to Superintendent	Megan Burdick	73077240	8	07/01/2024-06/30/2025	Y
Treasurer	Katie Faulkner	62164421	8	07/01/2024-06/30/2025	Y

Subject : LL. Establishment of Standard Workday for Individual Positions  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action :

RESOLVED to establish the following as a standard workday for the positions listed for the purpose of determining days worked reportable to the NYS and Local Employees Retirement System:

## Public Content

Position Title	Standard Workday for ERS Purposes
Bus Driver	6

Chauffeur	6
Cleaner	8
Cook	6
Custodian	8
Food Service Helper	6
Food Service Manager	8
Head Custodian	8
Maintenance	8
Mechanic	8
Monitor	6
Teacher Aide/Library Aide	6.08
Typist	7.5
Senior Account Clerk Typist	7.5
Senior Account Clerk Typist (District Office)	8
Senior Typist	7.5
Supervisor of Buildings, Grounds, Transportation	8
<b>Board Appointed Positions</b>	
Claims Auditor	6
District Clerk/Admin Assistant to Superintendent	8
Tax Collector	6
Treasurer	8

Subject : MM. Approval of Independent Auditor  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that Buffamante Whipple Buttafaro, PC be appointed as the school districts Independent Auditor.

Subject : NN. Approval of Establishment, Adjustment or Replenishing of Reserves  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that management is approved to establish, adjust, or replenish reserves as of year-end. The establishment, adjustment, or replenishment amount will not be determined until the 2023-2024 books have been officially

closed. Upon finalizing the end-of-year balance, the board will authorize specific amounts for each reserve.

- Subject : OO. Approval of Dignity Act Coordinator  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Director of Curriculum, Instruction and Assessment is appointed as the Dignity Act Coordinator for the 2024-2025 school year.
- Subject : PP. Approval of Homeless Liaison  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Director of Curriculum, Instruction, and Assessment is appointed as the Homeless Liaison for the 2024-2025 school year.
- Subject : QQ. Approval of Title IX Coordinators  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that the Elementary School Assistant Principal and Secondary School Assistant Principal (senior), are appointed as the Title IX Coordinators for the 2024-2025 school year.
- Subject : RR. Approval of Web Master  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that Ross Munson be appointed as Web Master at an annual stipend of \$7,500 for the 2024-2025 school year.
- Subject : SS. Appointment of School Physician  
Meeting : Jul 9, 2024 - Reorganizational Meeting Agenda  
Category : 5. Approval of Resolutions 5A through 5SS  
Type : Action (Consent)  
Recommended Action : RESOLVED that Dr. Mohamad-Zahi Kassas is appointed

as the School Physician for the 2024-2025 school year.

## 6. Adjournment

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Subject :	A. Motion to Adjourn the Re-Organizational Meeting
Meeting :	Jul 9, 2024 - Reorganizational Meeting Agenda
Category :	6. Adjournment
Type :	Action