



Board of Legislators  
 County Office Building, Room 201  
 7 Court Street  
 Belmont, New York 14813  
 Phone: 585-268-9222

**2021  
 REGULAR SESSION  
 Allegany County Legislative Meeting  
 Monday, December 27, 2021 – 2:00 p.m.  
 Legislative Chambers – Belmont, New York**

**NOTICE IS HEREBY GIVEN**, that in accordance with the Board Rules of the Allegany County Board of Legislators, the first regular scheduled monthly meeting of the Board will be held on Monday, December 27, 2021, at 2:00 p.m. in the Legislative Chambers, County Office Building, 7 Court Street, Belmont, New York 14813.

**PROPOSED RESOLUTIONS**

**BOARD MEETING - December 27, 2021**

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# RESOLUTION NO.

## ESTABLISHING STANDARD WORK DAYS FOR ELECTED AND APPOINTED OFFICIALS AND DIRECTING A REPORT OF DAYS WORKED TO THE NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM

Offered by: Personnel Committee

### RESOLVED:

1. Effective immediately, the Allegany County Board of Legislators hereby establishes the following as standard work days for elected and appointed officials and will report the days worked of such officials to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of the Board.

<u>Title</u>	<u>Name</u>	<u>Standard Day</u> (Hrs./Day)	<u>Term</u>	<u>Employer Record of Time</u> (Y/N)	<u>Days Worked Per Month</u>
<b>ELECTED OFFICIALS:</b>					
Assistant District Attorney	DePrima, Gina	6	06/08/21-12/31/23	N	7.06
Assistant District Attorney	Degnan, Peter	6	07/19/21-12/31/23	N	28.96

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

## Memorandum of Explanation

The Allegany County Board of Legislators hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of the Board.

<u>Title</u>	<u>Name</u>	<u>Last 4 SS #</u>	<u>Reg. No.</u>	<u>Standard Day (Hrs./Day)</u>	<u>Term</u>	<u>Employer Record of Time (Y/N)</u>	<u>Days Worked Per Month</u>
<b>APPOINTED OFFICIALS:</b>							
Assistant District Attorney	DePrima, Gina	xxx-xx-xxxx	xxxxxxx	6	06/08/21-12/31/23	N	7.06
Assistant District Attorney	Degnan, Peter	xxx-xx-xxxx	xxxxxxx	6	07/19/21-12/31/23	N	28.96

The Allegany County Board of Legislators establishes standard work days for the following new positions:

### NEW POSITIONS:

Computer Operator	7
Confidential Secretary to the County Treasurer	7
Corrections Sergeant	8
Deputy Commissioner II	7
Deputy County Administrator II	6
Deputy County Administrator III	6
Deputy Public Health Director	7
DSS Attorney	7
Geographic Information System Specialist	7
Health Coordinator	7
Jail Physician - Medical Director	6
Office Aid	7
Paralegal	7
Planner	7
Senior Attorney in Department of Social Services	6
Tax Map Technician Trainee	7

For additional information regarding this matter, please contact:  
Brenda Rigby Riehle, Clerk of the Board

Telephone: 585-268-9220

# RESOLUTION NO.

## ESTABLISHING STANDARD WORK DAYS FOR NEW POSITIONS

Offered by: Personnel Committee

### RESOLVED:

1. Effective immediately, the Allegany County Board of Legislators hereby establishes standard work days for the following new positions:

New Positions:

Assistant to the County Attorney	7
Computer Operator	7
Confidential Secretary to the County Treasurer	7
Corrections Sergeant	8
Deputy Commissioner II	7
Deputy County Administrator II	6
Deputy County Administrator III	6
Deputy Public Health Director	7
DSS Attorney	7
Geographic Information Specialist	7
Health Coordinator	7
Jail Physician – Medical Director	6
Office Aide	7
Paralegal	7
Planner	7
Senior Attorney in the Department of Social Services	6
Tax Map Technician Trainee	7

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

## Memorandum of Explanation

The Allegany County Board of Legislators hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of the Board.

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<b>APPOINTED OFFICIALS:</b>							
Assistant District Attorney	DePrima, Gina	xxx-xx-xxxx	xxxxxxx	6	06/08/21-12/31/23	N	7.06
Assistant District Attorney	Degnan, Peter	xxx-xx-xxxx	xxxxxxx	6	07/19/21-12/31/23	N	28.96

The Allegany County Board of Legislators establishes standard work days for the following new positions:

### NEW POSITIONS:

Computer Operator	7
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Corrections Sergeant	8
Deputy Commissioner II	7
Deputy County Administrator II	6
Deputy County Administrator III	6
Deputy Public Health Director	7
DSS Attorney	7
Geographic Information System Specialist	7
Health Coordinator	7
Jail Physician - Medical Director	6
Office Aid	7
Paralegal	7
Planner	7
Senior Attorney in Department of Social Services	6
Tax Map Technician Trainee	7

For additional information regarding this matter, please contact:  
Brenda Rigby Riehle, Clerk of the Board

Telephone: 585-268-9220

# RESOLUTION NO.

## SETTING THE DATE, TIME, AND PLACE OF THE 2022 ORGANIZATION MEETING

Offered by: Ways & Means Committee

Pursuant to County Law § 151.

### RESOLVED:

1. That the Board of Legislators shall meet on Monday, January 3, 2022, at 2:00 p.m. in the Legislative Chambers in the County Office Building, Belmont, New York, for the purpose of organizing the Board, selecting a Chairman, and such other officers or appointees as may be desired, and for the transaction of any other business which could properly come before any regular meeting of the Board.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# RESOLUTION NO.

## SUSPENDING CERTAIN COUNTY BOARD RULES AFFECTING PROPOSED RESOLUTIONS REQUESTED TO BE SUBMITTED AT ORGANIZATION MEETING ON JANUARY 3, 2022

Offered by: Ways & Means Committee

### RESOLVED:

1. That section D. of Rule 170 and sections C., D., and E. of Rule 180 of County Board Rules, are suspended for proposed resolutions which are requested to be submitted at the organization meeting of the County Board of Legislators to be held on January 3, 2022.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# RESOLUTION NO.

## DESIGNATION OF OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LOCAL LAWS, NOTICES, AND OTHER MATTERS REQUIRED BY LAW TO BE PUBLISHED IN 2022

Offered by: Ways & Means Committee

**WHEREAS**, in accordance with subdivision 1 of Section 214 of the County Law the members of this Board of Legislators representing respectively each of the two principal political parties into which the people of this State are divided have designated in writing the newspapers set forth below to publish, in 2022, the concurrent resolutions of the State Legislature, election notices issued by the Secretary of State, and the official canvass:

Concurrent resolutions of the Legislature:

- The Alfred Sun, Alfred, New York (Republican)
- The Spectator, Hornell, New York (Republican)
- Cuba Patriot & Free Press, Cuba, New York (Democrat)

Election Notices and Official Canvass:

- The Alfred Sun, Alfred, New York (Republican)
- The Spectator, Hornell, New York (Republican)
- Cuba Patriot & Free Press, Cuba, New York (Democrat)

**WHEREAS**, subdivision 2 of Section 214 of the County Law requires this Board of Legislators to annually designate at least two newspapers within the County of Allegany as official newspapers for the publication of all local laws, notices and other matters required by law to be published, now, therefore, be it

### RESOLVED:

1. That the newspapers listed below are designated as the official newspapers of the County of Allegany for the publication of local laws, notices and other matters required by law to be published in 2022:

- The Alfred Sun, Alfred, New York (Republican)
- The Spectator, Hornell, New York (Republican)
- Cuba Patriot & Free Press, Cuba, New York (Democrat)

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

TO: WAYS AND MEANS COMMITTEE

On behalf of the Republican Party members of the Board of Legislators, I do hereby respectfully request that you recommend to the Board of Legislators that the Alfred Sun of Alfred, New York, and The Spectator of Hornell, New York, be designated as two of the three official newspapers to publish local laws, notices and all other matters required by Law to be published during the year 2022.

This newspaper is being recommended to you in the belief that it advocates the principles of the Republican Party.

Dated: December 13, 2021

  
Dwight "Mike" Healy, Majority Leader  
Allegany County Board of Legislators

**REPUBLICAN PARTY MEMBERS' DESIGNATION OF NEWSPAPERS TO PUBLISH CONCURRENT RESOLUTIONS, ELECTION NOTICES AND OFFICIAL CANVASS FOR THE CALENDAR YEAR 2019 PURSUANT TO SECTION 214 (1) OF THE COUNTY LAW**

We, the undersigned, being a majority of the members of the ALLEGANY COUNTY BOARD OF LEGISLATORS representing the Republican Party which is one of the two principal political parties into which the people of the State of New York are divided,

After having given due consideration to those newspapers published within the County of Allegany that advocate the principles of said Party, the support of its nominees and the extent of the circulation of such newspapers in the County of Allegany, and

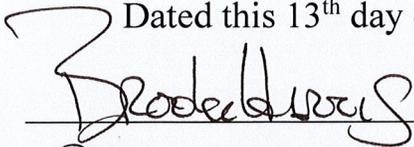
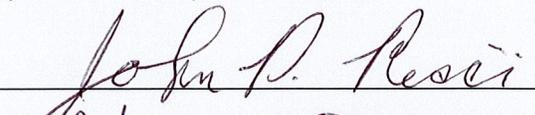
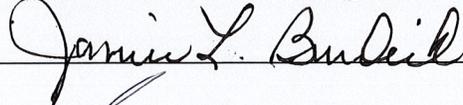
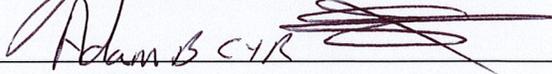
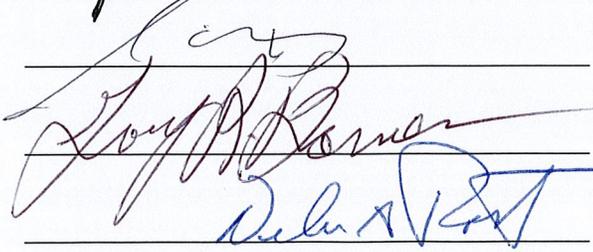
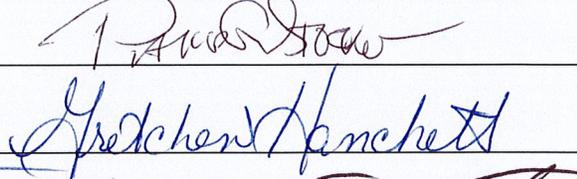
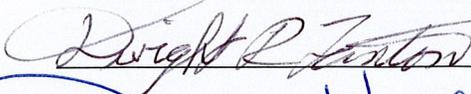
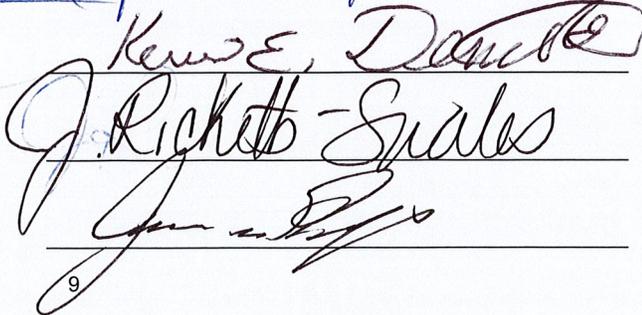
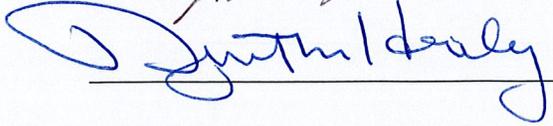
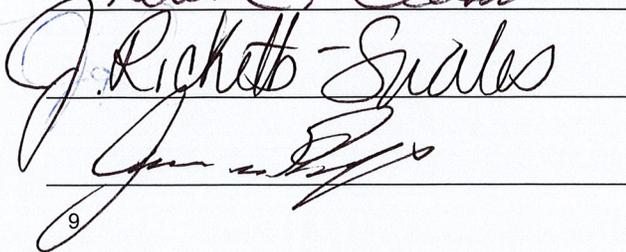
After having given due consideration to those newspapers published within the County of Allegany that do not advocate the principles of any political party and the extent of the circulation of such newspapers in the County of Allegany,

DO HEREBY DESIGNATE:

The Alfred Sun of Alfred, New York, and The Spectator of Hornell, New York, to publish **concurrent resolutions of the state legislature**, and the

The Alfred Sun of Alfred, New York, and The Spectator of Hornell, New York, to publish the **election notices** issued by the Secretary of State and to publish the **official canvass**.

Dated this 13<sup>th</sup> day of December, 2021, at Belmont, New York.

 _____	 _____
 _____	 _____
 _____	 _____
 _____	 _____
 _____	 _____

# RESOLUTION NO.

## DELEGATING AUTHORITY FOR CERTAIN REAL PROPERTY TAX REFUNDS AND CORRECTION OF TAX BILLS AND TAX ROLLS

Offered by: Ways & Means Committee

Pursuant to Sections 554 (9) (a) and 556 (8) (a) of the Real Property Tax Law

**WHEREAS**, Sections 554 and 556 of the Real Property Tax Law authorize the County Board of Legislators to delegate the authority to make real property tax refunds and correct tax bills and tax rolls where the recommended refund or correction is \$2,500 or less, and

**WHEREAS**, utilization of this option will save numerous resolutions per year, and

**WHEREAS**, it is proposed that the County Administrator, who is also the County Auditor, as the individual who audits bills for payments, would be the official to perform the delegated refund and correction duties, and

**WHEREAS**, should the County Administrator as County Auditor deny the refund, the application would then be presented to the County Board of Legislators for its consideration, and

**WHEREAS**, the delegation must be given each calendar year, now, therefore, be it

**RESOLVED:**

1. This Board does delegate the authority to make real property tax refunds and to correct tax bills and tax rolls to the County Administrator as County Auditor pursuant to the above sections of the Real Property Tax Law subject to the limitations in paragraphs 2. and 3. of this resolution for calendar year 2022.

2. That for calendar year 2022, the County Administrator as County Auditor is authorized to perform the duties of the County Board of Legislators in providing real property tax refunds, where the recommended refund is \$2,500 or less, in accordance with Section 556 of the Real Property Tax Law.

3. That for calendar year 2022, the County Administrator as County Auditor is authorized to correct tax bills and tax rolls, where the recommended correction is \$2,500 or less, in accordance with Section 554 of the Real Property Tax Law.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# RESOLUTION NO.

## CREATION OF ONE FULL-TIME POSITION OF PLANNER WITHIN THE OFFICE OF PLANNING

Offered by: Planning & Economic Development and Personnel Committees

### RESOLVED:

1. That one full-time position of Planner (Non-Unit, Grade 7) within the Office of Planning is created.
2. This resolution shall take effect December 28, 2021.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

## Request to Create and Fill Position Form

**Date:** November 10, 2021

**Committee of Jurisdiction:** Planning and Economic Development

**Title of Position:** Planner

**Dept.:** Planning

**Will any position(s) be eliminated?** Yes

**If yes, which position(s):** Planner in the Development Office

**This position is an:**

Existing position: \_\_\_\_\_ Newly Created Position: \_\_\_\_\_ Created by Resolution #: \_\_\_\_\_

**This position will be:**

Full-Time:  Part-Time: \_\_\_\_\_ Permanent: \_\_\_\_\_ Temporary: \_\_\_\_\_

**This position will be:**

Section IV: \_\_\_\_\_ Non Union:  Union: \_\_\_\_\_ covered by the \_\_\_\_\_ bargaining unit.

**Grade:** 7      **Step:** Base

**Hourly pay rate:** \$26.2163 - 35 Hours Week

**Annual salary of position:** \$47,897 - 2021

**Cost of benefits for position:** \$18,713.36

**Does position support a mandated program/grant?**  No      **Name of program:** \_\_\_\_\_

**Source of funding for position:** 100 % County      \_\_\_\_\_ % State      \_\_\_\_\_ % Federal      \_\_\_\_\_ % Other

**Source of funding for benefits:** 100 % County      \_\_\_\_\_ % State      \_\_\_\_\_ % Federal      \_\_\_\_\_ % Other

**Amount in current year's budget for this position:** 2022 Budgeted

**Rationale justifying the need to fill this position at this time. Please include in your rationale where applicable:**

1. The specific duties that cannot be accomplished by another employee. This position will work with Towns and Villages, County on creating plans for downtown development, hazard mitigation, GIS work, comprehensive plans.
2. The goals your organization will not be able to accomplish as a result of not filling this position. Providing planning services to the county and local municipalities.
3. The funding available to fill the position from external sources. Some partial funding maybe available in the future but none currently projected.
4. The benefit to the County generated by this specific position. The County Planner is an important position that provided heighted technical assistance to the County Legislature, Administration and with the properly educated and motivated staff.

**Department Head Name:** H. Khan Sultan

**Date:** 11/10/2021

**County Administrator Authorization:** C. M. Kyp

**Date:** 11/15/21

**Personnel Officer Authorization:** Robert Bulajic

**Date:** 11/12/21

# RESOLUTION NO.

## CREATION OF ONE FULL-TIME POSITION OF ASSISTANT TO THE COUNTY ATTORNEY WITHIN THE COUNTY ATTORNEY'S OFFICE

Offered by: Ways & Means and Personnel Committees

### RESOLVED:

1. That one full-time position of Assistant to the County Attorney (Non-Unit, Grade 5) within the County Attorney's Office is created.
2. This resolution shall take effect December 28, 2021.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

## Request to Create and Fill Position Form

Date: November 18, 2021

Committee of Jurisdiction: Ways & Means

Request to Fill: Title of Position: Assistant to the County Attorney

Dept.: County Attorney

Will any positions be eliminated? No If yes, which position(s): \_\_\_\_\_

This position is an:

Existing position?  Newly Created Position?  Created by Resolution #: \_\_\_\_\_

This position will be:

Full Time?  Part Time?  Permanent?  Temporary?

This position will be:

Non Union?  Union?  covered by the \_\_\_\_\_ bargaining unit.

Grade: 5 Step: Base-11 Hourly pay rate: \$23.9626 - \$33.1699

Annual salary of position: \_\_\_\_\_ Cost of benefits for position: \_\_\_\_\_

Does position support a mandated program/grant? No Name of program: \_\_\_\_\_

Source of funding for position: 100% County \_\_\_\_\_% State \_\_\_\_\_% Federal \_\_\_\_\_% Other

Source of funding for benefits: \_\_\_\_\_% County \_\_\_\_\_% State \_\_\_\_\_% Federal \_\_\_\_\_% Other

Amount in current year's budget for this position: Fully funded due to vacancies

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:

**1. The specific duties that cannot be accomplished by another employee.**

With the County Attorney's Office now operating with a part-time County Attorney and previously with no attorney, in order to keep the office functioning, the Confidential Secretary has had to take on responsibilities and job duties previously handled by attorneys in the office.

**2. The goals your organization will not be able to accomplish as a result of not filling this position.**

Without the work that the current secretary is performing the office could not properly meet its responsibilities.

**3. The funding available to fill the position from external sources.**

**4. The benefit to the County generated by this specific position.**

Creating this position will allow the office to efficiently operate in its current mode and allow the County Attorney to delegate work of a higher level to the Confidential Secretary.

Department Head Name: \_\_\_\_\_

Date: \_\_\_\_\_

County Administrator Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Personnel Officer Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

# RESOLUTION NO.

## CREATION OF ONE FULL-TIME POSITION OF PARALEGAL WITHIN THE DEPARTMENT OF SOCIAL SERVICES

Offered by: Human Services and Personnel Committees

### RESOLVED:

1. That one full-time position of Paralegal (Non-Unit, Grade 4) within the Department of Social Services is created.
2. This resolution shall take effect December 28, 2021.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

## Create and Fill Position Form

Date: 11/3/21

Committee of Jurisdiction: Human Services

Title of Position: Paralegal (and any resulting backfills) Dept.: Social Services

Will any position(s) be eliminated? No If yes, which position(s): \_\_\_\_\_

This position is an:

Existing position: \_\_\_\_\_ Newly Created Position: x Created by Resolution #: \_\_\_\_\_

This position will be:

Full-Time: x Part-Time: \_\_\_\_\_ Permanent: x Temporary: \_\_\_\_\_

This position will be:

Section IV: \_\_\_\_\_ Non Union: x Union: \_\_\_\_\_

Grade: 4 Step: Base – Step 11 Hourly pay rate: \$21.9487 - \$30.3821

Annual salary of position: \$40,100 - \$55,508 Cost of benefits for position: \$15,667 - \$21,687

Does position support a mandated program/grant? Y Name of program: FC, PRV, CPS, APS, TANF

Source of funding for position: 46% County 5% State 49% Federal \_\_\_\_\_% Other

Source of funding for benefits: 46% County 5% State 49% Federal \_\_\_\_\_% Other

Amount in current year's budget for this position: \$29,648 - \$34,045

Rationale justifying the need to fill this position at this time. Please include in your rational where applicable:

1. The specific duties that cannot be accomplished by another employee. This position would be responsible for providing assistance in preparing petitions, court orders, and other legal documents and duties in support of the Attorney's office.
2. The goals your organization will not be able to accomplish as a result of not filling this position. Ability to meet State and Federal requirements.
3. The funding available to fill the position from external sources. 5% State, 49% Federal
4. The benefit to the County generated by this specific position. Ability to meet State and Federal requirements.

Department Head Name: \_\_\_\_\_

Date: \_\_\_\_\_

County Administrator Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Personnel Officer Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

# RESOLUTION NO.

## AMENDING RESOLUTION NO. 235-21 TO CHANGE THE CREATION OF TWO TEMPORARY FULL-TIME POSITIONS OF REGISTERED NURSE WITHIN THE DEPARTMENT OF HEALTH TO TWO FULL-TIME/PART-TIME POSITIONS OF REGISTERED NURSE

Offered by: Human Services Committee

### RESOLVED:

1. That Resolution No. 235-21 shall be amended to reflect the creation of two full-time/part-time positions of Registered Nurse (NYSNA) within the Department of Health.
2. That Resolution No. 235-21 shall be further amended to reflect the full-time/part-time positions of Registered Nurse shall terminate on March 31, 2023, or upon the exhaustion of grant funds.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

**MEMORANDUM OF EXPLANATION**

**INTRODUCTION NO:** \_\_\_\_\_

**(Clerk's use only)**

**Committee of Jurisdiction:** Human Services

**Date:** December 1, 2021

The Health Department requests an amendment to Resolution #235-21 to read Creation of Two Full-Time/Part-Time Registered Nurse positions. The sunset date of March 31, 2023 shall remain in place unless rescinded or amended by further Board action.

**FISCAL IMPACT:** \$0 both positions were budgeted at full-time with fringe benefits

**For further information regarding this matter, contact:**

Tyler J. Shaw, Public Health Director    x9247

# RESOLUTION NO.

## APPOINTMENT OF ONE MEMBER TO THE ALLEGANY COUNTY COMMUNITY SERVICES BOARD

Offered by: Human Services Committee

### RESOLVED:

1. That Margo A. Kettelkamp, of Houghton, New York, is appointed to the remainder of a vacant four-year term on the Allegany County Community Services Board, with term of office commencing immediately and expiring December 31, 2024.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# RESOLUTION NO.

## APPOINTMENT OF MEMBERS TO ALLEGANY COUNTY FIRE ADVISORY BOARD

Offered by: Public Safety Committee

Pursuant to County Law § 225-a.

### RESOLVED:

1. That each of the following persons is appointed to the Allegany County Fire Advisory Board, with term of office for each to commence January 1, 2022, and expire December 31, 2022:

- |                     |                 |
|---------------------|-----------------|
| Kevin Gagne         | Alfred          |
| Judson Stearns, Jr. | Alfred Station  |
| Ezura Taylor        | Allentown       |
| Emily Ormsby        | Almond          |
| Joe Capute          | Andover         |
| Rick Abbott         | Angelica        |
| James Woolley       | Belfast         |
| Brandon LaValley    | Belmont         |
| Terry Richardson    | Bolivar         |
| Jeremy Hatch        | Centerville     |
| John Wilson         | Cuba            |
| Gerald Gayford      | Fillmore        |
| Richard Bunk        | New Hudson      |
| Chris Button        | Richburg        |
| Bonnie VanHousen    | Rushford        |
| Tim Voss            | Short Tract     |
| Jeff Ormsby         | Wellsville      |
| Pete Hopkins        | Wischoy-Rosburg |

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# RESOLUTION NO.

## APPOINTMENT OF MEMBERS TO THE SOUTHWESTERN REGIONAL EMERGENCY MEDICAL SERVICES COUNCIL

Offered by: Public Safety Committee

Pursuant to Public Health Law § 3003

### RESOLVED:

1. That the following members are appointed to the Southwestern Regional Emergency Medical Services Council for a four-year term commencing January 1, 2022, through December 31, 2025:

Jessica Gaines  
Paul Weaver

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

**Office of Emergency Services is requesting approval of SWREMS (South Western Regional EMS) members for the Regional EMS Council.**

Jessica Gaines	2022-2025
Paul Weaver	2022-2025

These are the members on the SWREMS Committee for Allegany County on the South Western Regional EMS Council for a three-year term.

Department Head Signature: Jeff Luckey

# RESOLUTION NO.

## ACCEPTANCE OF INSURANCE PAYMENT FROM NYMIR AND APPROPRIATION OF FUNDS TO RISK RETENTION ACCOUNTS

Offered by: Ways & Means Committee

**WHEREAS**, a check in the amount of \$833.09, representing supplemental charges associated with the repair of the 2020 Case Excavator CX145EXC (VIN #DAC145K7NKS7E1788) assigned to the Department of Public Works that was damaged on June 16, 2021, has been offered by NYMIR (New York Municipal Insurance Reciprocal) in settlement for such damage, now, therefore, be it

### RESOLVED:

1. That the sum of \$833.09 representing supplemental charges associated with the repair of the 2020 Case Excavator CX145EXC (VIN #DAC145K7NKS7E1788) assigned to the Department of Public Works that was damaged on June 16, 2021, is accepted.

2. That the accepted sum shall be budgeted as follows:

Appropriation:		
CS1931.429	Risk Retention – Uninsured Property	\$833.09
Revenue:		
CS1930.2680.00	Insurance Recovery	\$833.09

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# **MEMORANDUM OF EXPLANATION**

Intro. No. \_\_\_\_\_  
(Clerk's Use Only)

**COMMITTEE:** Ways and Means

**DATE:** December 15, 2021

**RE:** Appropriation of Insurance Recovery

Clerk of the Board Brenda Rigby Riehle requests a resolution accepting a check in the amount of \$833.09 from NYMIR (New York Municipal Insurance Reciprocal) representing supplemental charges associated with the repair of our 2020 Case Excavator CX145EXC (VIN #DAC145K7NKS7E1788) assigned to the Public Works Department. The excavator was damaged when a birds nest inside the machine caught on fire on June 16, 2021, at 3:00 p.m. The Board previously adopted Resolution No. 215-21 on August 23, 2021, accepting \$5,630.20 representing the estimated cost of repairs, less a \$500 deductible.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery).

**FISCAL IMPACT:** 0

**For further information regarding this matter, contact:**

Brenda Rigby Riehle, Clerk of the Board  
Phone: 585-268-9220  
Email: rigbyba@alleganyco.com

# RESOLUTION NO.

## ACCEPTANCE AND APPROPRIATION OF DHSES SHSP21 GRANT FUNDS FOR THE OFFICE OF EMERGENCY SERVICES AND THE SHERIFF’S OFFICE

Offered by: Public Safety and Ways & Means Committees

**WHEREAS**, by Resolution No. 135-21, the Office of Emergency Services applied for grant funds through the Homeland Security Grant Program HSGP2021 which would include State Homeland Security Grant Program (SHSP) and State Law Enforcement Terrorism Prevention Program (SLETPP) funds to support regional preparedness for Allegany County, and

**WHEREAS**, Allegany County received a total grant with SLETPP funds in the amount of \$59,750 to be shared with the Sheriff’s Office and the balance for the Office of Emergency Services, now, therefore, be it

**RESOLVED:**

1. That the sum of \$59,750 in DHSES SHSP21 grant funds for the Office of Emergency Services and the Sheriff’s Office is accepted.

2. The grant shall be appropriate as follows:

Appropriations:

A3669E.207	SHSP FY 21 – Emergency Serv Equipment	\$24,266
A3669E.405	SHSP FY 21 – Conference Exp	3,300
A3669E.408	SHSP FY 21 – General Supplies	3,000
A3669E.416	SHYP FY 21 – Telephone (Connectivity)	800
A3670S.208	SHYP FY 21 – Police/Sheriff Equipment	14,938
A3670S.210	SHSP FY 21 – Equipment - Other	7,470
A3670S.447	SHSP FY 21 – Public Safety Contractual	<u>5,976</u>
	Total:	\$59,750

Revenues:

A3669E.4306.ES21	Fed Aid – OES HS SHSP FY21 T#153310	\$31,366
A3670S.4306.SH21	Fed Aid – ACSO HS SLETPP T#838211	<u>28,384</u>
	Total:	\$59,750

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

## For Acceptance and Budgeting of GRANTS

INTRODUCTION NO: \_\_\_\_\_  
(Clerk's use only)

Committee of Jurisdiction: Public Safety

Date: 11/3/2021 (OES partial to Public Safety)  
**12/1/2021 (TOTAL award to Public Safety)**

### Explanation of Grant:

Office of Emergency Services and Sheriff's Office is requesting a resolution to accept the DHSES SHSP 21 grant, contract #T153310, DHSES # WM21153310 for \$ 31,366 and FY 21 LETPP/SLETPP, contract #T838211 DHSES # WM21838211 for \$ 28,384. Resolution #135-21 was approved to apply for the grant. The total grant was awarded at a total of \$59,750 shared as follows: \$ 14,938 - 25 % shared with the Sheriff's office towards law enforcement terrorism prevention activities - \$ 13,446 - is earmarked for four national priority areas that DHS/FEMA is requiring which include a National Cyber Security Review by December 31, 2021, soft targets/crowded places, intelligence and information sharing, emerging threats - this will be monitored by the Sheriff's office, - \$ 31,366 - Balance for Emergency Services. The grant should be budgeted as follows -

#### Appropriations (\$59,750)

A 3669E.207	Emerg Serv Equipment (radios, pagers, manikins, AED, software)	\$ 24,266	
A 3669E.405	Conference Exp	\$ 3,300.	
A 3669E.408	General Supplies (text books)	\$ 3,000.	
A 3669E.416	Telephone (connectivity)	\$ 800.	\$ 31,366 OES sub
A 3670S.208	Police/Sheriff Equipment (for specialized response)	\$ 14,938	
A 3670S.210	Equipment Other (terrorism intelligence early warning system, center or task force, enhance cyber security)	\$ 7,470	
A 3670S.447	Public Safety Contractual (soft targets, crowded places, protect critical infrastructure, enhance regional response teams)	\$ 5,976	\$ 28,384 Sheriff sub

#### Revenues (\$59,750)

A 3669E.4306.ES21	Fed Aid OES HS SHSP FY21 T#153310	\$ 31,366
A 3670S.4306.SH21	Fed Aid ACSO HS SLETPP T#838211	\$ 28,384

### FISCAL IMPACT:

Total grant: \$ 59,750  
 Local county share: 0  
 State Grant? \_\_\_\_\_ Revenue # \_\_\_\_\_ \$ \_\_\_\_\_  
 Federal Grant? \_ Y passed thru NYS\_ Revenue # A 3669E.4306.ES21 \$ 31,366  
 Revenue # A 3670S.4306.SH21 \$ 28,384

If Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) number- 97-067

This grant is a \_X\_ renewal of existing grant funded program or \_\_\_\_\_ new grant fund program.

Grant Fiscal Year: **2021-2024 9/1/2021-8/31/2024**

Obligation of County after grant expires: None

Major benefits of accepting this grant are: **This grant will help supply the County with equipment to both prepare and respond to incidents. The equipment will ensure the safety of the responders and the citizens of Allegany County.**

Department Head Signature: Jeff Luckey/Sheriff Rick Whitney

# RESOLUTION NO.

## APPROVAL OF AGREEMENT BETWEEN ALLEGANY COUNTY AND CHRISTOPHER DEPNER, M.D. TO PROVIDE MEDICAL DIRECTOR SERVICES AND SERVE AS THE CORONER PHYSICIAN

Offered by: Human Services Committee

Pursuant to County Law § 671

### RESOLVED:

1. That the Agreement between the County of Allegany and Christopher Depner, M.D. as the Allegany County Department of Health Medical Director and the Coroner Physician for the period of January 1, 2022, through December 31, 2022, is approved.
2. The County agrees to pay the sum of \$1,000 per month for the services as Medical Director and Coroner Physician.
3. That the Chairman of this Board is authorized to execute said Agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

**MEMORANDUM OF EXPLANATION**

**INTRODUCTION NO:**

\_\_\_\_\_  
**(Clerk's use only)**

**Committee of Jurisdiction:** Human Services

**Date:** December 1, 2021

The Health Department requests approval to enter into an agreement with Dr. Christopher Depner to serve as the Allegany County Department of Health Medical Director as well as the Coroner Physician as provided for by law. This agreement has been reviewed and approved by the Interim County Attorney. The agreement is valid January 1, 2022 – December 31, 2022 unless terminated by either party per the agreement.

**FISCAL IMPACT:** \$1,000 per month split between two cost centers (Budgeted)

A4010 4.61

A4035 4.61

**For further information regarding this matter, contact:**

Tyler J. Shaw, MHA            x9247

# RESOLUTION NO.

## APPROVAL OF AGREEMENT WITH AIM INDEPENDENT LIVING CENTER FOR CONSUMER DIRECTED CARE PROVIDED BY HOMECARE AIDES FOR THE EISEP, ADCSI, UNMET NEEDS, AND III-E GRANTS

Offered by: Human Services Committee

### RESOLVED:

1. That the AIM Independent Living Center contract for Consumer Directed Care provided by homecare aides for the Expanded In-Home Services for the Elderly Program (EISEP), Alzheimer’s Disease Caregiver Support Initiative (ADCSI), Unmet Needs, and the III-E Respite Program for the Office for the Aging effective January 1, 2022, through December 31, 2022, is approved.
2. AIM will act as Fiscal Intermediary and Allegany County Office for the Aging will pay AIM \$21 per hour for aide service.
3. That the Chairman of this Board is authorized to execute said contract.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

**Intro. No.** \_\_\_\_\_  
(Clerk's use only)

**Committee of Jurisdiction:** Human Services

**Date:** 12/1/2021

The Allegany County Office for the Aging requests permission to enter into a contract with AIM Independent Living Center in Corning, NY for Consumer Directed Care for home care aides for the EISEP, III-E, Unmet Needs and ADCSI grants.

AIM will act as Fiscal Intermediary, and ACOFA will pay AIM \$21.00/hour for aide service. This rate is an increase in \$4.50 hour from the 2021 rate.

## **FISCAL IMPACT:**

**This expense has been included in the 2022 budget.**

**For further information regarding this matter, contact:**

---

**Anita Mattison, Director Office for the Aging**

585-268-9390  
Telephone

# RESOLUTION NO.

## APPROVAL OF AGREEMENT BETWEEN THE COUNTY OF ALLEGANY AND THE CENTER FOR ELDER LAW & JUSTICE FOR LEGAL SERVICES FOR ALLEGANY COUNTY RESIDENTS

Offered by: Human Services Committee

### RESOLVED:

1. That the Agreement between the County of Allegany and Center for Elder Law & Justice for legal services to residents of Allegany County aged sixty and over, for the period of January 1, 2022, to December 31, 2022, is approved.
2. That services will be paid at the rate of \$75 per unit of service up to a maximum amount of \$4,000 annually.
3. That the Chairman of this Board is authorized to execute said Agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# **MEMORANDUM OF EXPLANATION**

**Intro. No.** \_\_\_\_\_  
(Clerk's use only)

**Committee of Jurisdiction:** Human Services

**Date:** 12/1/2021

The Allegany County Office for the Aging requests permission to enter into a contract with Center for Elder Law & Justice in Buffalo, NY to provide legal services to residents of Allegany County who are sixty years of age or older in the form of legal advice, representation, assisted referral, on-site training, public education, and the preparation of legal service for the elderly news articles for the elderly residents of Allegany County who have need for such services and whose needs cannot be met by other appropriate resources in the community.

Services will be paid at the rate of \$75.00 per unit of service up to a maximum amount of \$4,000.00. The rate remains the same from 2021.

## **FISCAL IMPACT:**

**This expense has been included in the 2022 budget.**

**For further information regarding this matter, contact:**

---

**Anita Mattison, Director Office for the Aging**

585-268-9390  
Telephone

# RESOLUTION NO.

## APPROVAL OF ONE-YEAR EXTENSION AGREEMENT WITH GOOD TIMES OF OLEAN, LLC FOR OFFICE FOR THE AGING NUTRITION PROGRAM (HOME DELIVERED MEALS AND CONGREGATE MEALS)

Offered by: Human Services Committee

### RESOLVED:

1. That the one-year extension agreement to the Master Agreement dated January 1, 2018, through December 31, 2020, with Good Times of Olean, LLC for Office for the Aging Nutrition Program (Home Delivered Meals and Congregate Meals) for period beginning January 1, 2022, to December 31, 2022, is approved.

2. The contracted compensation rate per meal is \$5.40.

3. That the Chairman of this Board is authorized to execute said one-year extension agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# **MEMORANDUM OF EXPLANATION**

**Intro. No.** \_\_\_\_\_  
(Clerk's use only)

**Committee of Jurisdiction:** Human Services

**Date:** 12/1/2021

The Allegany County Office for the Aging requests permission to enter into a one-year agreement with Good Times of Olean (GTO), allowing GTO to continue preparing and providing meals in accordance with the specifications contained in the "GENERAL SPECIFICATIONS, OFFICE FOR THE AGING NUTRITION PROGRAM FOR CONGREGATE AND HOME DELIVERED MEALS" from the master contract dated January 1, 2018 to December 31, 2020. The 2022 contracted compensated rate per meal is \$5.40 (this is not an increase from the adjusted current rate of 2021).

**FISCAL IMPACT:** Limited fiscal impact.

**For further information regarding this matter, contact:**

**Anita Mattison**  
**Director, Office for the Aging**  
**585-268-9390**

# RESOLUTION NO.

## APPROVAL OF AGREEMENT WITH JAN & BEV'S HOME CARE, INC., FOR HOMECARE SERVICES FOR THE EISEP, ADCSI, UNMET NEEDS, AND III-E GRANTS

Offered by: Human Services Committee

### RESOLVED:

1. That the Jan & Bev's Home Care Inc., agreement for homecare services for the EISEP, ADCSI, Unmet Needs, and III-E grants, for the Office for the Aging effective January 1, 2022, through December 31, 2022, is approved.
2. The rate of payment shall be \$26 per hour for services.
3. That the Chairman of this Board is authorized to execute said agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# **MEMORANDUM OF EXPLANATION**

**Intro. No.** \_\_\_\_\_  
(Clerk's use only)

**Committee of Jurisdiction:** Human Services

**Date:** 12/1/2021

The Allegany County Office for the Aging requests permission to enter into a contract with Jan & Bev's Home Care, Inc. for home care services for the EISEP, ADCSI, Unmet Needs and III-E grants. Payments for services will be \$26.00/hour (up from \$25.50/hour in 2021).

## **FISCAL IMPACT:**

**This expense has been included in the 2022 budget.**

**For further information regarding this matter, contact:**

\_\_\_\_\_  
**Anita Mattison, Director Office for the Aging**

585-268-9390  
Telephone

# RESOLUTION NO.

## APPROVAL OF AGREEMENT WITH TOTAL SENIOR CARE PROGRAM FOR ALL INCLUSIVE CARE FOR THE ELDERLY OF OLEAN, NEW YORK AS A FOOD SERVICES PROVIDER OF HOME DELIVERED MEALS AND CONGREGATE MEALS

Offered by: Human Services Committee

### RESOLVED:

1. That the agreement to supply home delivered meals and congregate meals by Total Senior Care of Olean (Pace program) for clients of the Allegany County Office for the Aging effective January 1, 2022, through December 31, 2022, is approved.
2. Home Delivered Meals will be billed at a rate of \$11 per meal and Congregate Meals will be billed at a rate of \$11 per meal.
3. That the Chairman of this Board is authorized to execute said contract.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

Intro. No. \_\_\_\_\_  
(Clerk's use only)

Committee of Jurisdiction: Human Services

Date: 11/3/2021

The Allegany County Office for the Aging requests permission to enter into a contract with Total Senior Care, Program for All Inclusive Care for the Elderly (PACE Program) of Olean, NY, as a Food Services Provider of Home Delivered Meals and Congregate Meals. The 2022 rate of reimbursement is \$11/meal for home delivered and \$11/meal for Congregate. This is an increase from the 2021 rate of reimbursement of \$10/meal for home delivered and \$11/meal for Congregate.

## **FISCAL IMPACT:**

**This increase has been included in the 2022 budget.**

**For further information regarding this matter, contact:**

\_\_\_\_\_  
**Anita Mattison, Director Office for the Aging**

585-268-9393  
Telephone

# RESOLUTION NO.

## APPROVAL OF AGREEMENT BETWEEN THE COUNTY OF ALLEGANY AND THE PEKAREK LAW GROUP, P.C., FOR LEGAL SERVICES REFERRALS FROM THE OFFICE FOR THE AGING

Offered by: Human Services Committee

### RESOLVED:

1. That the Agreement for legal services referrals from the Office for the Aging between the County of Allegany and Pekarek Law Group, P.C., for the period of January 1, 2022, to August 31, 2022, is approved.
2. The County agrees to pay for services at the rate of \$75 per unit of service.
3. That the Chairman of this Board is authorized to execute said Agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# **MEMORANDUM OF EXPLANATION**

**Intro. No.** \_\_\_\_\_  
(Clerk's use only)

**Committee of Jurisdiction:** Human Services

**Date:** 12/1/2021

The Allegany County Office for the Aging requests permission to enter into a contract with Pekarek Law Group, P.C. for the term of January 1, 2021 to August 31, 2021 to complete legal services referrals from the Allegany County Office for the Aging.

Services will be paid at the rate of \$75.00 per unit and is the same rate as was paid in 2020.

## **FISCAL IMPACT:**

**This expense has been included in the 2021 budget.**

**For further information regarding this matter, contact:**

---

**Anita Mattison, Director Office for the Aging**

585-268-9390  
Telephone

# RESOLUTION NO.

## APPROVAL OF AGREEMENT BETWEEN THE COUNTY OF ALLEGANY AND CATTARAUGUS REHABILITATION CENTER, INC., FOR WEEKLY CLEANING SERVICES FOR THE CHILD ADVOCACY CENTER

Offered by: Human Services Committee

### RESOLVED:

1. That the Agreement between the County of Allegany and Cattaraugus Rehabilitation Center, Inc., for weekly cleaning services for the Child Advocacy Center commencing January 1, 2022, through December 31, 2022, is approved.
2. That the County agrees to pay the Cattaraugus Rehabilitation Center, Inc. \$199.97 per month for said services.
3. That the Chairman of this Board is authorized to execute such agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

Intro No. \_\_\_\_\_  
(Clerk's Use Only)

**COMMITTEE:** Human Services

**RE:** Requesting a resolution to approve the January 1, 2022 – December 31, 2022 contract with Cattaraugus Rehabilitation Center (Intandem), 1439 Buffalo Street, Olean, New York 14760 for janitorial services (2,399.64 or 199.97 per month) for the Allegany County Child Advocacy Center.

**Appropriations:** A6200.409

**FISCAL IMPACT:**

100% State reimbursement from OCFS Stationary grant.

Edna B. Kayes, Commissioner  
Allegany county Department of Social Services

585-268-9365

# RESOLUTION NO.

## APPROVAL OF AGREEMENT BETWEEN THE COUNTY OF ALLEGANY AND HILLSIDE CHILDREN'S CENTER FOR THE DEPARTMENT OF SOCIAL SERVICES

Offered by: Human Services Committee

### RESOLVED:

1. That the Agreement between the County of Allegany and Hillside Children's Center for Qualified Individual (QI) evaluations of children placed in Qualified Residential Treatment Programs for the term January 1, 2022, through December 31, 2022, is approved.
2. The County agrees to pay \$1,800 per assessment.
3. That the Chairman of this Board is authorized to execute said Agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

Intro No. \_\_\_\_\_  
(Clerk's Use Only)

**COMMITTEE:** Human Services

**RE:** Requesting a resolution to approve the January 1, 2022 – December 31, 2022 contract with Hillside Children's Center, 1183 Monroe Avenue, Rochester, 14620, for Qualified Individual (QI) evaluations of children being placed in a Qualified Residential Treatment Program (QRTP).

**Appropriations:** A6010.409

**FISCAL IMPACT:**

42.54 % Federal reimbursement and 21.89% State reimbursement of expenditures non-Medicaid billable.

Edna B. Kayes, Commissioner  
Allegany county Department of Social Services

585-268-9365

# RESOLUTION NO.

## APPROVAL OF AGREEMENT BETWEEN THE COUNTY OF ALLEGANY AND CATHOLIC CHARITIES OF THE DIOCESE OF ROCHESTER D/B/A CATHOLIC CHARITIES OF STEUBEN/LIVINGSTON FOR THE DEPARTMENT OF SOCIAL SERVICES

Offered by: Human Services Committee

### RESOLVED:

1. That the Agreement between the County of Allegany and Catholic Charities of the Diocese of Rochester d/b/a/ Catholic Charities of Steuben/Livingston for the provision of Kinship SHAPE mandated preventive services for the period of January 1, 2022, to December 31, 2022, is approved.
2. The County agrees to pay a sum not to exceed \$188,803 for said services.
3. That the Chairman of this Board is authorized to execute said Agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

Intro No. \_\_\_\_\_  
(Clerk's Use Only)

**COMMITTEE:** Human Services

**RE:** Requesting a resolution to approve the January 1, 2022 – December 31, 2022 contract with Catholic Charities of the Diocese of Rochester d/b/a Catholic Charities Steuben/Livingston, 23 Liberty St, Bath, NY 14810 for "SHAPE" (188,803) mandated preventive services.

**Appropriations:** A6070.474

**FISCAL IMPACT:**

62% open ended State reimbursement.

Edna B. Kayes, Commissioner  
Allegany county Department of Social Services

585-268-9365

# RESOLUTION NO.

## APPROVAL OF COUNTY STOP-LOSS INSURANCE COVERAGE PLAN WITH SIRIUSPOINT

Offered by: Personnel Committee

### RESOLVED:

1. The Health Insurance Stop-Loss Insurance Coverage Plan with SiriusPoint for 2022 is approved.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

## MEMORANDUM OF EXPLANATION

Intro. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Personnel DATE: November 12, 2021

The Personnel Officer requests the acceptance of the bid from SiriusPoint to be our health insurance stop loss carrier. They submitted the lowest bid to our RFP. The SiriusPoint quote would save us \$16,699 for the upcoming year representing a 3.5% decrease compared to our current contract.

Our stop loss insurance provides the county with a financial safeguard against catastrophic plan costs during the plan year. This insurance reimburses our plan for any health claims that go beyond \$175,000 per individual.

For further information regarding this matter, contact

H. Robert Budinger, Personnel Officer  
Name and Department

9214  
Telephone Number

# RESOLUTION NO.

## APPROVAL OF AGREEMENT BETWEEN THE COUNTY OF ALLEGANY AND M.A. POLCE CONSULTING FOR THE BOARD OF ELECTIONS

Offered by: Personnel Committee

### RESOLVED:

1. That the Agreement between the County of Allegany and M.A. POLCE Consulting for the development of policy and procedures to meet Cyber Security requirements is approved.
2. That the County agrees to pay a sum not to exceed \$12,600.
3. That the Chairman of this Board is authorized to execute such agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: \_\_\_\_\_

(Clerk's use only)

Committee of Jurisdiction: Personnel Committee

Date: 11/19 /2021

- This contract is to enter in with M.A. POLCE Consulting.
- Contract aides in meeting the state mandate requiring local BOE's to have certain Policy & Procedures for Cyber Security requirements.
- Produce policy & procedures for the requirement of the Cyber Security of the NYS Board of Elections.
- The contract will be for the development of policy & procedure only
- Cost will be \$12,600.

## **FISCAL IMPACT:**

This is a budget line item for the Board of Elections. All monies are funded by Cyber Grant money only.

**For further information regarding this matter, contact:**  
Michael McCormick-Ext. 9296 & Brent Reynolds Ext. 9722

# RESOLUTION NO.

## APPROVAL OF THE PROPOSAL FROM EGOV FOR A CIVIL SERVICE MANGEMENT SYSTEM FOR THE HUMAN RESOURCES/CIVIL SERVICE DEPARMENT

Offered by: Personnel Committee

### RESOLVED:

1. That the proposal from eGov for a Civil Service Management System for the Human Resources/Civil Service Department is approved.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

Intro. No. \_\_\_\_\_  
(Clerk's Use Only)

COMMITTEE: Personnel DATE: November 23, 2021

The Personnel Officer requests approval to accept the proposal for a civil service management system from eGov. This is a comprehensive information management system for our many civil service documents and processes. It also includes a portal that may be used by end users such as our county departments, towns, villages, and school districts.

The system implementation and software will be \$29,750. The money for this project has been budgeted for 2022.

For further information regarding this matter, contact

H. Robert Budinger, Personnel Officer  
Name and Department

9214  
Telephone Number

# RESOLUTION NO.

## APPROVAL TO RENEW EXCESS WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE WITH MIDWEST EMPLOYERS CASUALTY

Offered by: Personnel Committee

### RESOLVED:

1. The request to renew Excess Workers' Compensation & Employers' Liability Insurance with Midwest Employers Casualty for the period December 31, 2021, through December 31, 2022, in the amount of \$113,203, is approved.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

Intro.No. \_\_\_\_\_  
(Clerk's Use Only)

**COMMITTEE: Personnel**

**DATE: 12/15/2021**

A resolution is requested to Renew Excess Workers' Compensation & Employers' Liability Insurance in the amount of \$113,203 for the period December 31, 2021 through December 31, 2022 with Midwest Employers Casualty.

Premium: \$113,203

**Limits:**

Workers' Compensation	Statutory
Employers Liability	\$1,000,000
Employee Retention	\$1,500,000/occurrence
Volunteer Fire/Ambulance Retention	\$1,500,000/occurrence
Estimated Payroll	\$43,010,188 – Subject to Audit
Rates (per \$100 of payroll)	\$ .2632

**FISCAL IMPACT:**

This is a policy decrease of \$11,044 due to an increase in Employee Retention (SIR) to \$1,500,000 from the expiring Employee Retention of \$1,000,000.

This will not change the total 2022 budget amount of \$950,000 as this money is already allocated in the 2022 budget plan.

For further information regarding this matter, contact:

Heather Bedow  
Executive Secretary  
Allegany County Mutual Self Insurance Plan  
585-268-5008

# RESOLUTION NO.

## APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF ALLEGANY AND THE DEPUTY SHERIFF’S ASSOCIATION, LOCAL 3989, COUNCIL 82, TO ADD A NEW PAY SCALE FOR THE TITLE DEPUTY SHERIFF SERGEANT

Offered by: Public Safety Committee

**WHEREAS**, the County and the Deputy Sheriff’s Association, Local 3989, Council 82, are parties to a collective bargaining agreement for the period of January 1, 2019, through December 31, 2024, and

**WHEREAS**, the County and the Union have entered into discussions to add and insert a new pay scale into the current Agreement for the title Deputy Sheriff Sergeant, and

**WHEREAS**, the County and the Union mutually agree to the addition of the title and pay scale of Deputy Sheriff Sergeant to the current Agreement, now, therefore, be it

### RESOLVED:

1. That the Memorandum of Agreement between the County of Allegany and the Deputy Sheriff’s Association, Local 3989, Council 82, to add the new title and pay scale for Deputy Sheriff Sergeant effective January 1, 2022, is approved.

2 The pay scale titled “Deputy Sheriff Sergeant” shall be made part of the current Agreement.

3. The existing “Sergeant” pay scale found in the current Agreement shall be amended to the title of “Corrections Sergeant.”

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

Introduction No: \_\_\_\_\_  
(clerk's use only)

COMMITTEE: Public Safety

DATE: December 1, 2021

Requesting a Resolution to approve the addition of a new pay scale titled "Deputy Sheriff Sergeant" to the current collective bargaining agreement between the County and the Deputy Sheriff's Association, Local 3989, Council 82.

The terms of the Memorandum of Agreement are attached.

For further information regarding this matter, contact:

Carissa Knapp, County Administrator 585-268-9217

# RESOLUTION NO.

## APPROVAL OF INTER-MUNICIPAL AGREEMENT BETWEEN THE COUNTY OF ALLEGANY AND THE COUNTY OF STEUBEN FOR SHARED SERVICES

Offered by: Public Works Committee

**WHEREAS**, both the County of Allegany and the County of Steuben have Public Works Departments, and

**WHEREAS**, occasions arise in which each County may need to borrow equipment on a short-term basis from the other County, and

**WHEREAS**, both Counties wish to enter into an Inter-Municipal Agreement that would allow for the lending of equipment, now, therefore, be it

**RESOLVED:**

1. That the Inter-Municipal Agreement between the County of Allegany and the County of Steuben for period January 1, 2022, to December 31, 2026, for shared services, is approved.

2. That the Superintendent of the Department of Public Works is authorized to execute said Agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

INTRODUCTION NO: \_\_\_\_\_  
(CLERK'S USE ONLY)

COMMITTEE: PUBLIC WORKS COMMITTEE

DATE: December 1, 2021

Public Works requests a Resolution be prepared authorizing the Superintendent of Public Works to enter into a shared services agreement with Steuben County for a term of 5 years.

FISCAL IMPACT: none

For further information regarding this matter, contact:

Justin D. Henry  
Superintendent

(585) 268-9230

# RESOLUTION NO.

## APPROVING THE 2021 RESOURCE ALLOCATION PLAN AGREEMENT WITH OFFICE OF CHILDREN AND FAMILY SERVICES; PROVIDING FOR APPROPRIATION OF FUNDS WHEN SUBCONTRACTS ARE APPROVED

Offered by: Resource Management and Ways & Means Committees

### RESOLVED:

1. That the 2021 Resource Allocation Plan Agreement with Office of Children and Family Services in relation to the State's allocation of funds to the County for providing youth services under its Comprehensive Youth Service Plan, is approved.
2. That the Chairman of this Board is authorized to execute such Plan Agreement.
3. That a portion of the funds to be received under such Plan Agreement shall be appropriated from time to time to cover the costs under sub-contractor service provider agreements as may be approved by this Board.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

Intro. No.  
(Clerk' s Use Only)

COMMITTEE: Resource Management and Ways & Means DATE: 12/15/21

The Youth Bureau is requesting a resolution approving the 2021 Resource Allocation Plan agreement with Office of Children and Family Services in relation to the State's allocation of funds to the County for providing youth services under its Comprehensive Youth Services Plan.

We request that the Chairman of the Board and County Treasurer be authorized to execute such Plan Agreement.

A portion of the funds to be received under such Plan agreement shall be appropriated from time to time to cover the costs under sub-contractor serviced provider agreements as may be approved by this Board.

**FISCAL IMPACT:** 100% STATE AID

For further information regarding this matter, contact:

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Brian Perkins, Director  
Youth Bureau

(585) 268-5394  
Telephone Number

# RESOLUTION NO.

## ACCEPTANCE OF STATE GRANT-IN-AID FOR THE ALLEGANY COUNTY FEDERATION OF SNOWMOBILERS, INC.; APPROVAL OF AGREEMENT BETWEEN COUNTY OF ALLEGANY AND ALLEGANY COUNTY FEDERATION OF SNOWMOBILERS, INC.

Offered by: Resource Management Committee

**WHEREAS**, the Allegany County Federation of Snowmobilers, Inc. (Federation) in conjunction with the County submitted a grant application to the New York State Office of Parks, Recreation, and Historic Preservation for funding to undertake snowmobile trail development and maintenance, and

**WHEREAS**, the New York State Office of Parks, Recreation, and Historic Preservation approved said submission for the 2021-2022 fiscal year of the Snowmobile Trail Development and Maintenance State Grant-in-Aid with an award of \$113,772, and

**WHEREAS**, the County desires that such snowmobile trail development and maintenance be the sole responsibility of the Federation, and

**WHEREAS**, the County desires to enter into an agreement with the Federation to set forth the County's role and limit its liability relative to the performance of the terms and conditions of any grant award from the New York State Office of Parks, Recreation, and Historic Preservation under the above described grant application, now, therefore, be it

### RESOLVED:

1. That the amount of \$113,772 from the New York State Office of Parks, Recreation and Historic Preservation State Grant-in-Aid funds is accepted.
2. That the Agreement between the County of Allegany and Allegany County Federation of Snowmobilers, Inc., is approved.
3. That the Chairman of this Board is authorized to execute said Agreement.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_

# MEMORANDUM OF EXPLANATION

## To Accept and Budget GRANTS

INTRODUCTION NO: \_\_\_\_\_  
(Clerk's use only)

Committee of Jurisdiction: Resource Management

Date: November 17, 2021

### Explanation of Grant:

Seeking authorization to accept a funding award by the NYS Office of Parks, Recreation and Historic Preservation (OPRHP) to maintain snowmobile trails in Allegany County. The county has an executed agreement with the Allegany County Federation of Snowmobile Association for continued snowmobile trail development and maintenance in Allegany County and serves as a pass through for the snowmobile trail development and maintenance assistance grant program provided by the New York State Office of Parks, Recreation and Historic Preservation.

The funding award for the 2021-2022 snowmobile trail grant cycle (4/1/2021-3/31/2022) is \$113,772 and the funds have been allocated in the 2022 budget. Please see attached award letter dated November 2, 2021.

Revenues (\$113,772)		
A7185.3089.00	AC Snowmobile Association – St Aid	\$113,772.00
Appropriations (\$113,772)		
A7185.483	NYS OPRHP funding award	\$113,772.00

<b>FISCAL IMPACT:</b>	Total grant:	<u>\$113,772.00</u>
	Local county share:	<u>\$-0-</u>
State Grant? <u>Yes</u>	Revenue # <u>A7185.3089.00</u>	<u>\$113,772.00</u>
Federal Grant? _____	Revenue # _____	\$ _____

If Federal, please list Federal Catalog of Federal Domestic Assistance (CFDA) number \_\_\_\_\_ - \_\_\_\_\_

This grant is a  renewal of existing grant funded program or \_\_\_\_\_ new grant fund program.

Grant Fiscal Year: April 1, 2021 - March 31, 2022

Obligation of County after grant expires: There are no obligations after the grant expires.

Major benefits of accepting this grant are: Snowmobile trails are groomed and maintained in Allegany County providing safe recreation for residents and visitors.

Department Head: Carissa M. Knapp

Phone: (585) 268-9216

# MEMORANDUM OF EXPLANATION

**Intro No.** \_\_\_\_\_  
(Clerk's Use Only)

**COMMITTEE: Resource Management**

**DATE: December 15, 2021**

Seeking authorization to renew the agreement with the Allegany County Federation of Snowmobilers, Inc. that expires on January 13, 2021 (Resolution #106-21), and authorization for the Chairman of the Board to execute the agreement. With grant funding from the NYS Office of Parks, Recreation and Historic Preservation (OPRHP), the Allegany County Federation of Snowmobilers, Inc. develops and maintains snowmobile trails in Allegany County.

**FISCAL IMPACT:**

The funding is included in the 2022 budget.

**FOR FURTHER INFORMATION REGARDING THIS MATTER, CONTACT:**

Carissa M. Knapp, County Administrator  
**NAME AND TITLE**

585-268-9216  
**TELEPHONE NUMBER**

# RESOLUTION NO.

## TRANSFERS BETWEEN APPROPRIATION ACCOUNTS

Offered by: Ways & Means Committee

**WHEREAS**, the Committees of this Board have authorized expenditures and such expenditures may be in excess of appropriations, and

**WHEREAS**, unexpended, unencumbered balances may exist in accounts, now, therefore, be it

**RESOLVED:**

1. That the County Treasurer is authorized to make transfers between appropriation accounts upon her books and to expend the same therefrom as she deems necessary for the purpose of balancing the accounts for the end of the 2021 fiscal year.

2. That upon the completion of such transfers, the County Treasurer shall file a certification listing such transfers with the Clerk of this Board. Such certification shall be incorporated in the 2021 proceedings of this Board following this resolution.

I, Brenda Rigby Riehle, Clerk of the Board of Legislators of the County of Allegany, State of New York, do hereby certify that the foregoing constitutes a correct copy of the original on file in my office and the whole thereof of a resolution passed by said

Board on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Dated at Belmont, New York, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
*Clerk, Board of Legislators, Allegany County*

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Voice \_\_\_\_\_